



Tentative: Check back for Confirmed Version Soon

Certificate Program in Land Management for Conservation

Sponsored by the Nicholas School of the Environment and Earth Sciences, Duke University

Please use this form to record the Land Management for Conservation courses you attend as you work towards completion of the Certificate. At the conclusion of each course, please enter the details below. If you have taken a course with us in the past, please refer to your notebook materials for the information needed. You are strongly encouraged to complete the Certificate process (including the completion of an approved capstone exercise) within 5 years from the date of the first course taken.

You are responsible for keeping these records. When you have completed ALL requirements, please send this form, your capstone paper exercise topic, and supporting documents (see reverse) to the Duke Environmental Leadership Program, Certificate Program in Land Management for Conservation, Nicholas School of the Environment and Earth Sciences, Duke University, Box 90328, Durham, NC 27708-0328.

Please note: Any absence, lateness or failure to complete assignments will result in an “incomplete,” with no certificate hours earned.

Prerequisites: Previous GIS experience.

CERTIFICATE PROGRAM IN LAND MANAGEMENT FOR CONSERVATION REQUIREMENTS: A minimum of 100 hours of Land Management for Conservation instruction taught by Duke University and the completion of a capstone exercise. To apply for acceptance into the Certificate Program, participants must submit a ½-1 page document describing what 4 courses they will (or have) take(n) and why those courses most clearly further their career aspirations given their job responsibilities.

COURSES:

A) Take **TWO** of the following courses:

Geospatial Information Systems-based Analyses for Conservation Management
Site prioritization for conservation and restoration
Inventory and monitoring for conservation
Conservation real estate

Course Title: _____

Date Taken: _____

Course Title: _____

Date Taken: _____

B) And **ONE** of the following courses:

An analytic framework for adaptive management
Program evaluation
Evaluating ecosystem services
Multi-criteria decision frameworks and decision analysis

Course Taken: _____

Date and Year Taken: _____

(Continued on reverse)

SUPPORTING DOCUMENTS:

For all four courses required, please send a copy of your certificate of completion that you received at the end of the course. If you no longer have the certificate, you may submit the participant list from your course notebook, your confirmation letter, or any other documentation from the course to verify your attendance. Supporting documents should be submitted along with the capstone exercise proposal (see capstone process below) by email or in hard copy. Please contact our office at del@nicholas.duke.edu or 919-613-8082 if you have questions or concerns.

CAPSTONE EXERCISE:

The capstone paper is an original, research-based culminating exercise related to Land Management for Conservation theory or practice. The paper should be based on what you have learned in the courses and your current or future work in the field; case study examples are encouraged. The rationale of the capstone paper is twofold: to demonstrate knowledge of the subject, and to make a contribution to the field. Exemplary papers may be incorporated into future course offerings and compiled for distribution, with authors' permission. The final paper should be between 10 and 20 pages in length, not exceeding the 20-page limit. Papers will be reviewed by a panel of expert faculty members. Topics must be approved in advance. It is strongly suggested that the capstone paper be completed, including all revisions, within 1 year of submitting a proposal.

Capstone Paper Process:

1. Complete required coursework.
2. Propose capstone paper topic by submitting a brief (250 words or less) electronic description of what you intend to address. Email to del@nicholas.duke.edu.
3. Instructor Review Team sends comments on the proposal addressing what should or should not be considered/focused on in the paper.
4. Complete full draft (not exceeding 20 pages) based on proposal and comments and submit to del@nicholas.duke.edu in electronic form.
5. Receive comments from Review Team with suggestions for any necessary revisions.
6. Make revisions, if necessary, and submit subsequent drafts based on feedback received.
7. Review Team provides recommendation regarding final approval for Certificate to Duke University.
8. Certificate is signed by Dean of Nicholas School and Chair of Certificate Program in Land Management for Conservation and sent to successful candidate.

Title/Topic:

CERTIFICATE COMPLETION:

Upon reviewing and approving your capstone paper, and verifying your attendance at the courses listed on this form, we will send you a certificate for your successful completion of the program. Please list your name as you would like it printed on the certificate and contact information below. Also, as a service to current Certificate candidates, we make all capstone papers and proposals available for reference, to use as examples for both technical writing style and content. If you do not wish for the DEL Program to distribute your paper &/or proposal, please check here.

No, I not wish to share my paper &/or proposal.

Name:

Title:

Organization/Agency:

Address:

City:

State:

Zip Code:

Phone Number:

Fax Number:

Email Address:
