

**DUKE FOREST
RESEARCH AND TEACHING REPORT
Academic Year 2005 – 2006**

**** All activities must be registered with the Office of the Duke Forest (919-613-8013) prior to initiation ****

Return completed form to:

Office of the Duke Forest (Room 412, North Building), Box 90332, Durham, NC 27708 FAX (919) 684-8741

Name:..... Position:
Affiliation (*university, institute, department, etc.*):
Address:
Phone Number:..... Email Address:

I have read, understood, and will follow the [Guidelines for Academic Use of Duke Forest \(page 2\)](#).

Signature: _____ Date: _____

Report all academic activities -- past, current, or proposed -- that occur between May 2005 and August 2006. Separate multiple entries with a slash (/).

RESEARCH

(Report all funded and unfunded research activities, including long-term studies requiring continued protection.)

Project/Grant Title(s):
Funding Source(s): Funding Amount(s):(total).....(per year)
Principle Investigator(s): Co-PI(s):
Graduate Student(s):
Initiation Date: Termination Date:
Location [division, compartment, site name, etc.]:
.....
Brief description of each project (**or attach project proposal/abstract**):
.....
.....

TEACHING / EDUCATIONAL ACTIVITIES (classes, case studies, demonstration projects, field trips, etc.)

Professor(s)/Instructor(s):..... Teaching Assistant(s):
Course Number(s): Course Title(s):
Course Semester(s)/Year(s): or Date of Activity(s):
Type of activity(s) (*field trip, lab, course project, case study, other*):
Description of activity:
.....
of visits: # of students/participants:
Location (*division/compartment site name, etc.*):

COMPATIBILITY (check all that apply)

	Research	Teaching	Other
Activity is observational.
Activity alters the site (burning, destructive sampling, etc.).
Activity compatible with other uses in same location.
Activity requires exclusive use.

Guidelines for Academic Use of Duke Forest

Registration - Research/Education Projects in the Duke Forest

Please complete and submit a Teaching and Research Report *before* initiating your research. Response to this request is extremely important for it is the only way to ensure compatibility of the various research projects with each other and with management guidelines for the Forest.

If you listed a particular project on last year's report and the project is still active, indicate it as a continuation this year. Also include any projects that are planned or that are in the process of being initiated for this spring or coming summer so that we may keep our records complete. For new projects, please include a project/grant proposal where applicable.

Guidelines

Removal of Materials: Upon completion of projects, any materials used for marking research areas such as plastic flagging, metal pipes, wooden stakes, or any other sampling equipment must be removed. This will prevent confusion and reduce hazards for foot traffic and equipment operation.

Major Improvements: For projects involving construction of any type, the Office of the Duke Forest must obtain any required building, electrical, and plumbing permits and inspections. All Duke University safety guidelines must be followed. Costs of installation and maintenance of facilities are paid for by the respective project. Please provide adequate notice of anticipated work in order that site development may proceed without delays.

Background Research: Stand management histories, aerial photographs, property records, forest cover maps, soils maps, and topographic maps are available in the Office of the Duke Forest. Mapped information is also available in Geographic Information System (GIS), and plot/study areas can be located using a Global Positioning System (GPS).

Project Assistance: Duke Forest staff and equipment is available for assisting researchers in site establishment. Contact the Forest office for stand manipulations such as thinning, prescribed burning, etc., or for stand establishment. Research field areas can be mowed, disked or planted using in-house equipment.

Access and Parking: Sites within the Duke Forest can be reached either on foot or by vehicle. If vehicular access is necessary, keys to the gates can be obtained at the Office of the Duke Forest, Room 416, North Building for a \$10.00 refundable deposit. Please be sure to park vehicles to the side of Forest roads and not to block gates with vehicles if parking outside of a gate. In addition, do not drive over the gates, be sure to lock all gates immediately after entering the Forest, and drive with caution.

Safety: Supervisors are responsible for apprising their employees and assistants of the Forest's safety rules. We recommend field trips to the Forest be made in the company of another person. If this is not possible, be sure to alert someone of your whereabouts and your expected time of return. We strongly encourage taking a cell phone with you. In case of an emergency, contact the Duke Forest Office at 613-8013 or Duke Police at 684-2444.

Be alert to the general risks of walking in the woods such as low hanging limbs, snakes, holes, rocks or other footing hazards. Know if you have severe reactions to poison ivy or insect bites and take appropriate measures. Always operate equipment, such as chain saws, in the company of another person.

If your project requires the construction of towers or other equipment that entails climbing or any other potentially hazardous activity, please contact the Office of the Duke Forest to ensure that it meets safety standards and that any required safety equipment is made available. Certain research sites have additional procedures, protocols and safety guidelines. It is your responsibility to obtain and follow any applicable policies.

-- PLEASE RETAIN FOR YOUR RECORDS --
